

**GEORGIA PUBLIC SERVICE COMMISSION
COMPLIANCE REQUIREMENTS
FOR
TELECOMMUNICATIONS COMPANIES**

General Compliance Requirements (ILECs, CLECs, IXCs, Resellers, and ITS Providers):

1. Regulatory Contact Information

- Immediately following any changes to regulatory contact, please file a letter in certificate docket(s) notifying the Commission of name, address, email address, and phone number of regulatory contact.
- **Failure to notify the Commission may result in revocation of certificate(s).**

2. Quarterly UAF Contribution Report

- Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
- Quarter 1 report – **due April 30th**
- Quarter 2 report – **due July 30th**
- Quarter 3 report – **due October 30th**
- Quarter 4 report – **due January 30th of following year**
- See [Commission Rule 515-12-1-.39. Universal Access Fund](#)

3. Biennial Family Violence Shelter Confidentiality Act Affidavit

- Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
- **Due January 31st of each odd-numbered year**
- Please file in **Docket No. 19553**
- See [Commission Rule 515-12-1-.37. Family Violence Shelter Confidentiality Protection](#)

4. Annual CPNI Certification

- **Annual certification to the Georgia Attorney General. There is no specific due date.**
- **Do not send to GPSC. Instead, send CPNI certification to:**
Office of the Attorney General
40 Capitol Square, SW
Atlanta, GA 30334
404-458-3600
- See [O.C.G.A. § 46-5-212. Security certification required](#)

***** See additional compliance requirements below broken down by certificate type. *****

CLEC and ILEC-specific Compliance Requirements:

- 1. Quarterly TRS Contribution Report (Beginning 4th Quarter 2022)**
 - Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
 - Quarter 1 report – **due April 30th**
 - Quarter 2 report – **due July 30th**
 - Quarter 3 report – **due October 30th**
 - Quarter 4 report – **due January 30th of following year**
 - See [Commission Rule 515-12-1-.38. Telecommunications Relay Service](#)
- 2. Annual Customer Service Contact Information and Company Contact Escalation List**
 - Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
 - **Due March 31st of each year**
 - Please file in **Docket No. 14232**
 - See [Commission Rule 515-12-1-.34. Code of Conduct for Winback Activities](#)

ILEC-specific Compliance Requirements:

- 1. Annual Form 5322 Access Line Report (All ILECs)**
 - Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
 - **Due January 31st of each year**
- 2. Quarterly Customer Trouble Report (Rate of Return ILECs only)**
 - Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
 - Quarter 1 report – **due April 30th**
 - Quarter 2 report – **due July 31st**
 - Quarter 3 report – **due October 31st**
 - Quarter 4 report – **due January 31st of following year**
 - See [Commission Rule 515-12-1-.23. Customer Trouble Reports](#)
- 3. Annual Financial Report (Rate of Return ILECs only)**
 - **Due April 30th of each year**
 - See [Commission Rule 515-3-1-.04. Annual and Monthly Reports and Other Filings](#)

ITS-specific Compliance Requirements:

- 1. Annual List of Prison Contracts**
 - **Due January 31st of each year**
 - Please file in **Docket No. 14530**
 - See [Commission Rule 515-12-1-.30. Institutional Telecommunication Services](#)

PSP-specific Compliance Requirements:

1. Annual List of Payphone Telephone Numbers and Locations

- **Due January 31st of each year**
- See [Commission Rule 515-12-1-.31. Payphone Service Providers \(PSPs\)](#)

ETC-specific Compliance Requirements:

1. Regulatory Contact Information

- Immediately following any changes to regulatory contact, file a letter in ETC designation docket notifying the Commission of name, address, email address, and phone number of regulatory contact.
- **Failure to notify the Commission may result in revocation of ETC designation.**

2. Quarterly Non-Usage Report

- **Note:** Report is only required for ETCs that provide no-cost service after application of the Lifeline discount
- Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
- Quarter 1 report – **due April 15**
- Quarter 2 report – **due July 15**
- Quarter 3 report – **due October 15**
- Quarter 4 report – **due January 15 of following year**
- Please file in **Docket No. 36946**
- See [Rule 515-12-1-.35. Eligible Telecommunications Carriers](#)

3. Semiannual Lifeline Subscriber Report

- Blank form available at <https://psc.ga.gov/utilities/telecommunications/>
- January-June report – **due July 15**
- July-December report – **due January 15 of following year**
- Please file in **Docket No. 36946**
- See [Rule 515-12-1-.35. Eligible Telecommunications Carriers](#)

4. Annual USF Certification

- [Sample Certification Letter](#)
- **Due August 1st of each year**
- Please file in **Docket No. 36946**
- See [Rule 515-12-1-.35. Eligible Telecommunications Carriers](#)

Questions?:

Please direct all questions regarding these compliance requirements to the Staff of the Commission's Telecommunications Unit via email at telecomstaff@psc.ga.gov or telephone at (404) 651-9402.