# Agenda

# Internal Affairs Meeting

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Tuesday, September 4, 2019

244 Washington Street, Second Floor Conference Room

Following Administrative Session

1. Update on Budget (Terry Pritchett)
2. Travel Discussion (Chairman McDonald)

Portions of this meeting may be closed to the public for any of the following reasons:

* § 50-14-2—Attorney-client privilege;
* § 50-14-3(1)—Staff meetings held for investigative purposes under duties or responsibilities imposed by law;
* § 50-14-3(6)—Meetings when discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; or,
* § 50-14-3(9)—Meetings when discussing any records that are exempt from public inspection or disclosure pursuant to § 50-18-72 (15)(a) or when discussing any security plan pursuant to § 15-16-10 (10)(a).

§ 50-14-4.  Procedure when meeting is closed

(a) When any meeting of an agency is closed to the public pursuant to any provision of this chapter, the specific reasons for such closure shall be entered upon the official minutes, the meeting shall not be closed to the public except by a majority vote of a quorum present for the meeting, the minutes shall reflect the names of the members present and the names of those voting for closure, and that part of the minutes shall be made available to the public as any other minutes. Where a meeting of an agency is devoted in part to matters within the exceptions provided by law, any portion of the meeting not subject to any such exception, privilege, or confidentiality shall be open to the public, and the minutes of such portions not subject to any such exception shall be taken, recorded, and open to public inspection as provided in subsection (e) of Code Section 50-14-1.

(b) When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.